Remote Workforce Login

1. From your web browser, go to [https://cwa-properaccess.screenconnect.com/](about:blank)
2. Click Login at the top right.

Graphical user interface

Description automatically generated

1. Enter your username and password. Your username is first part of your email address without the @. Your password is Password1$ but you will need to change that when you login.**Graphical user interface, application

   Description automatically generatedGraphical user interface, application

   Description automatically generated**
2. Now login again with your new password.
3. When you sign in, you will get a code emailed to you. You will need to enter it here. Graphical user interface, application

   Description automatically generated
4. Once you’ve signed in, you will see a list of machines you have access to.

Graphical user interface, text, application

Description automatically generated

1. Select the machine you want to access and hit the join button in the screenshot above.
2. You can also download the remote workforce client as well.
3. To do this, on the bottom left select Extras and then Download Remote Workforce Client.

Graphical user interface

Description automatically generated Graphical user interface, text, application, Word

Description automatically generated

1. Run Remote Workforce Client.exe. It should be in your Downloads folder.
2. Sign in using the same username and password you used in step 4.

Graphical user interface, application

Description automatically generated

1. You will need to enter in the code emailed to you here:

Graphical user interface, application

Description automatically generated

1. This will automatically sign you into your assigned machine.

If you have any questions or would like additional help, please email [support@properaccess.com](about:blank) so we can assist you further.